

# CORPORATE SECRETARIAL SERVICES

Free yourself: let Dillon Partners take care of the myriad of time-consuming yet essential records, searches and reports demanded by regulators.

Dillon Partners' corporate secretarial staff act on your behalf, maintaining and filing the information required by the Australian Securities and Investments Commission. A full range of services are available – your company may even use Dillon Partners offices as your registered address.

Make the administration of your company simple. Have Dillon Partners:

- Fulfill all ASIC lodgement requirements
- Perform annual reviews
- Deal with dissolutions and reorganisations
- Conduct company searches
- Manage minutes and dividend payments
- Maintain and update statutory registers

## Dillon Partners – large enough to know, small enough to care

We appreciate how important it is to have the right advice when you need it from an expert who really knows you, your business, your aims and your approach.

That's one of the reasons why your Dillon Partners advisor takes a very personal interest in your affairs. And not just at tax time either. Your advisor is always just a phone call away, even outside office hours.

As a medium-sized business, we know what it means to work closely with clients and although Dillon Partners is unfailingly professional, we're also very approachable.

Dillon Partners offers both business consulting and accountancy services, including:

- Accounting
- Auditing
- Corporate secretarial services
- Estate planning
- Family settlement
- Investigations and litigation support
- Job costing and budgeting
- Management consulting
- Management information systems
- Taxation advice and compliance
- Succession planning

## Sound yet savvy advice

Advice from Dillon Partners is informed by a blend of experience and the latest thinking in business management. Dillon Partners was established in 1990 by Gerard Dillon and Lou Bolzonello, and now boasts a team of professional staff members who update their skills with regular professional development and weekly in-house reviews of taxation and corporations law.



**dillon partners**

accountants + business consultants



### **Gerard Dillon B.Com FCA**

Gerard Dillon is the founder of Dillon Partners and has over 30 years experience in the accounting profession advising a wide variety of businesses and individuals on taxation, accounting and management consulting. Gerard holds a Commerce degree from the University of Melbourne, is a member of various professional bodies including the Institute of Chartered Accountants in Australia and is a registered company auditor. Gerard has extensive experience advising in business structuring, tax planning, business succession and estate planning.

### **Lou Bolzonello B.Bus CPA**

Lou Bolzonello has over 28 years experience including six years in the areas of management consulting and cost accounting. Lou's experience is accessed by Dillon Partners clients regularly for the purposes of assisting with cost control and the planning and ongoing review of detailed budgets, together with federal taxation and general accounting issues that ensures business owners have a 360 degree view of their business, accounting and taxation status. Lou holds a Bachelor of Business and is a Certified Practising Accountant. Lou has developed substantial knowledge in the construction and property development area and can provide advice in all areas of the development process.

### **Andrew Hengel, BCom MTax CA**

Andrew has over 15 years experience in the Accounting Profession. During this time he has gained a Master of Tax qualification and has developed a reputation for the provision of sound proactive taxation and business advice to clients. Andrew has also completed a Graduate Diploma in Financial Planning and is involved in the Dillon Partners auditing division.



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